

Willow Oak Montessori Charter School, Inc.

January 9, 2014

Minutes

7:30 – Check in/welcome

In attendance: Kate Ackerman, Luanne Bannan, Melissa Beck, Meneca Davis, Heather Rainville, Angela Riccio, Pete Rubinas, Tammy Triglianios, Meredith Weiss, Lizy Wildsmith

Absent: Aaron Wells

Also in attendance: Ashley Frost, Stephanie Deyoung, Jacob Bonenberger

7:33 – Luanne called the meeting to order

7:36 – December Minutes – **MOTION** to approve minutes as written (Kate); Second (Lizy); approved unanimously.

7:38 – Head of School report

- Enrollment is back up to 90 students; an additional student enrolled last month
- Pete will be sending an email soon to request re-enrollment intentions for next year from existing families
- Pete will have school calendar for 2014-2015 for Board approval next month
- Lottery will be held with same protocol as was executed for the 2013-2014 school year

7:47 – Executive Committee

- Luanne briefly reviewed the items listed on the EC report
- No items require Board action at this time

7:51 – Finance and Operations

- Heather reported that the NC Flex program is available and Melissa F will be attending a meeting to gather more information
- Heather highlighted our funds:
 - Fund 1 – State funds
 - Fund 2 – local funds
 - Fund 3 – 10.5k approved Federal revenue for Exceptional Children grant fund
- No items require Board action at this time

Summarize/Action Items

- Board: assist with lottery execution
- Heather: find video of lottery from last year

7:58 – **MOTION** to adjourn the Charter meeting (Kate); second (Lizy); approved unanimously. Meeting adjourned.

NEXT MEETING FEBRUARY 13, 2014; 7:30PM @ BOLD BUILDING